
Call to Order: President Karin Manning called the meeting to order at 6:38pm. Attendance sheet is attached. **Quorum present.**

Jennifer Mitchell, VOICE Mentor Program:

- Volunteers are needed for the VOICE (Volunteers of Issaquah Changing Education) Program. Mentors are matched with one student, and can choose the age of child and the school they'd like to work with, as well as the day and time that works best with their schedule. Many VOICE Mentors have moved onto Maywood with their students, so we are in need of new mentors at Briarwood. Mentors can work with their student on academics, social skills and/or life skills. Applications include WSP background checks. This program is open to parents, neighbors, grandparents, etc. Application forms can be picked up at school or downloaded from the **VOICE website**.

President's Report, Karin Manning:

- There will be an ECE Special Needs meeting for parents on Nov. 17 at the Newport Service Center. Bellevue College and Parent Map will also be sponsoring a Special Needs resource fair.
- Issaquah Police Dept. has a drop-off drug program. Unused prescription drugs can be dropped off for safe disposal.
- Kelly Munn from the League of Education Voters will be speaking about the upcoming Legislative session on November 6th from 1-3pm.
- Literacy expert, Matt Glover, will be speaking at the ISD Admin. Bldg on Nov. 17th from 6:30-8:30pm.

Secretary's Report, Diane Oberg:

- Minutes from the General Meeting on Sept. 15, 2014 were presented and approved as written.
- Correspondence: a thank you note from the Briarwood staff for the salad lunch that PTA provided.

Treasurer's Report, Alison Larsson:

- Account Balances: Checking \$28,239.80 Savings \$15,046.55
- We have received \$11,400 from Orange Ruler. They will do a final reconciliation with us later in November, and we are expecting a total profit of about \$26,000.
- Budget Committee made the following changes to this year's budget:
 - Camp Coleman support was increased to \$5500
 - Grants increased to \$12,645
 - Teacher stipends recalculated to a total of \$7750.20
 - Art docent funding increased to \$4000
 - ISF AND BIS mailing expenses, PTA Supplies, and Staff Appreciation budgets increased.

MOTION (by Laila Collins) I move that we approve the budget as presented. Seconded by Erin Thacker; discussion; vote; **Motion passes.**

VP Reports:

- VP of Fundraising, Rebekkah Liebowitz:
 - Orange Ruler- We will meet with them in November to reconcile funds and give feedback. Teachers liked the program and the enthusiasm it created, but the program was more impactful to the teachers than they expected (time spent making posters, decorating pigs, prize drawings etc).

Last year's Jog-A-Thon had a net profit of \$24,443, while our net profit with Orange Ruler was \$26,000. Usually schools make more money in subsequent years.

- Co-VP's of Programs, Hollie Archibald and Erin Thacker:
 - Book Fair will be on Nov. 18-21, with set-up occurring after school on the 17th. Sales were so strong last year (over \$7000) that we qualify for 9 carts of merchandise instead of 6. Even though we still have the same small amount of space that we did last year, we will take all 9 carts.
 - Bellevue Art Museum traveling art program- We will have the art for a 3 week window between May 5-22nd. It is a much 'cheerier' collection of art this year than last year. There will be a mini training session with the art for volunteers. We can have an art walk for families since the book fair is also going on that week.
 - The Great Artist Program is up and running. We are still in need of some fourth grade parents to volunteer.
 - Book Swap is scheduled for Dec. 5th.
 - Popcorn- There has been a lot of demand so we need to start popping earlier or limit sales.
 - The student directory is formatted. It will be edited, published, and distributed soon.
- VP of Family Activities/Nights, Laila Collins:
 - Pumpkin Carving- All preparations are complete and volunteer positions filled. There is an informational flyer on the website. There will not be pumpkin judging this year, but there will be a raffle for door prizes. Big prizes will be awarded first, and then will trickle down to the little prizes. We're opening up the gym so that there is more room than last year.
 - Pizza Bingo- A lot of prize donations have been collected. Signs advertising the event will go up after pumpkin carving is over. A decision has not yet been made regarding pizza options.
 - Missoula Children's Theatre- If we don't have a chair soon, we have to cancel and forfeit our \$500 deposit. Since no one has expressed interest in chairing this event, it was suggested that we have the responsibilities be shared by a committee. There is a significant time commitment during the week of the performance (first week of March)- rehearsals run from the end of the school day to 8pm, and we need to have a PTA parent there to supervise/oversee. Paul Dutton volunteered to coordinate volunteers, and we will ask for committee volunteers on the website.
- VP of Volunteers, Louisa Pardo:
 - Nominations for Volunteers Inspire Praise (VIP): Darla Vaughan, Katie Breuel, Loan Chen, Lovenia Hardin, Su Gow, Jeff Carr, Sheryl Petersen, Nicole Morgan, Tanya Platt. Drawing winners, Sheryl Peterson, Tanya Platt, Lovenia Hardin, Su Gow, Michelle Peeples, Seung Park

Other Chair Reports:

- Advocacy, Paul Dutton
 - Thank you to the PTA members who took the survey on Legislative issues - there were twice as many respondents as last year. The state-wide results differ from our local ones. Our school community responded that they would like the Legislature to focus on the following areas:
 - Increase financial literacy for students, integrate online safety and online communications into school curriculum, access and equity for students with disabilities and special needs, increase capital school funding, family and community engagement, and increase access to higher education.
 - Paul will attend the Legislative Assembly in Vancouver on October 24, and advocate for the issues that our membership listed as highest priority.

MOTION (by Laila Collins) I move that we support the top 6 legislative issues. Seconded by Rebekkah Leibowitz; no further discussion; vote; **MOTION passes.**

- Reflections, Su Gow
 - Su has been doing 3 Art in the Afternoon sessions so that students can work on their projects.
 - Reflections submissions are due on Oct. 31, and the District Reflections Gallery Walk Reception will be held on Tuesday, Jan. 13th from 6:30-8pm at Issaquah High School.

- ISF, Rebekkah Leibowitz
 - All in for Kids- High school students will be calling and asking for donations on Oct. 22 & Oct. 26.
 - November 7th- Honk and Wave before school at 8:15am. Teachers can't attend because it's during their contracted day.
- Membership, Laila Collins
 - We currently have 322 members which is 72% of our goal but only 55% of the school. Hopefully the distribution of the directory will encourage more families to join PTA.

Staff Report, Kelsey Smith:

- Another teacher (in addition to Kelsey) will begin attending PTA meetings to show increased staff involvement in PTA.
- Clay projects have been set up with Beth Koontz, and will begin in January.
- Staff was interested in another spirit sale order. Another sale will be online within a week.

Principal's Report, Drew Terry:

- 7 classrooms are in overload, so more EA's will be hired. The student population is currently at 612 students. Next year's 5th grade will have 20 more students than this year, which will impact PTA's support of Camp Coleman.
- Science Tech has 26 kids in each grade (1 extra per grade), which puts them in overload so that they get EA time.
- Mr. Terry asked for a portable for next year in anticipation of student population growth. The district grew by 550 students this year, which was higher than forecasted. There are many new houses being built within our school boundaries, so the crest of our enrollment growth hasn't happened yet. It is very possible that we will be in need of new schools in the near future.
- Parent-Teacher conferences will be scheduled online this year. Parents can log into Family Access on Thurs Nov. 6th at 8am to sign up for conferences; it will be first come, first served. Teachers were trained on the system, and will be able to set up their own time slots. Report cards will not go home this year; they will be available on Family Access the day before Thanksgiving.
- 2014-2015 School Year: School starts Tuesday, Sept, 1 (before Labor Day) and curriculum nights are scheduled for Sept. 9 and Sept. 16.
- The District has established anonymous tip lines that students can call if they have concerns about themselves or others. The info from the tip line goes to the District first, then to the principal. The school counselor will talk to 4th and 5th grade students about the tip line, but it will not advertised to the younger kids.
- Mr. Terry will conduct a parent AYP meeting at 6pm on Nov. 17th
- Mr. Terry uses the money allocated to his budget by the PTA to pay for supervisory and instructional EAs (Title I, playground supervision, parking lot supervision)

New Business: none

Adjourn: Meeting adjourned at 7:45 pm.

Next Meeting: Monday, Nov. 17, 2014, 6:30pm in the Briarwood Library

Submitted by:

Diane Oberg
Secretary, Briarwood Elementary PTA 2.6.5